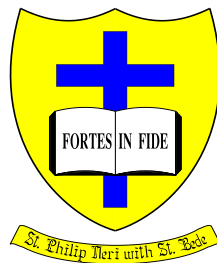


Diocese of Nottingham
...working in partnership with
The Our Lady of Lourdes Catholic Trust

St Philip Neri with St Bede Catholic Voluntary Academy



Remote Education Provision Policy

Written by:	Date:
D. Steele	September 2021



This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

OLoL Catholic Multi-Academy Trust schools are now fully open to all pupils and operating a full timetable of lessons.

Should any pupil test positive for Covid, St. Philip Neri with St. Bede will provide any work via Teams but not on-line if the pupil is unwell. Should any pupil be off for a period of isolation with or without Covid but are fit and well, parents may contact the school to request access to 'on-line' lessons; it will be at the discretion of St. Philip Neri with St. Bede as to the number and frequency of on-line lessons that can be provided during the pupil's absence.

In the case of any future lockdowns, where St. Philip Neri with St. Bede is required to fully or partially close, staff will revert to the timetable as set out in this Remote Learning (Protocol/Policy).

The remote curriculum: what is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

<p>If required to provide immediate remote education, work will be uploaded onto Class Dojo or MS Teams assignments. This work will be made available immediately but will require children to complete this independently in the first instance.</p>

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Wherever possible and appropriate, we will teach the same curriculum remotely that is taught in school. However, we may need to make some adaptations in some subjects. For example, our Art and DT topics may be adapted to ensure more widely available media is used, and PE tasks will be flexible to allow all children to access them.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Foundation Stage	<ul style="list-style-type: none">• 3 daily Live Lessons;• Additional tasks/assignments provided to reinforce and consolidate learning.
Key Stage 1	<ul style="list-style-type: none">• Up to 3 hours of Live Lessons;• Additional tasks/assignments provided to reinforce and consolidate learning.
Key Stage 2	<ul style="list-style-type: none">• 3 hours of Live Lessons;• Additional tasks/assignments with clear instructions provided;

	<ul style="list-style-type: none">• Additional tasks/assignments provided to reinforce and consolidate learning.
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Accessing remote education

How will my child access any online remote education you are providing?

All children will access their online lessons using Microsoft Teams. Children will be able to ask questions and request support during the day using Teams Chat. All tasks will either be uploaded to Class Dojo or set as Teams Assignments. Children are expected to "hand in" the work they do; feedback is then provided. Children will continue to be rewarded for their effort and achievement using Class Dojo and parents are encouraged to contact teachers using this platform as usual. Where appropriate, additional live teaching will be provided to individual children or small groups; this will be through MS Teams.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

A device will be loaned from school if your child does not have access to a laptop or other suitable device but your home has a high-speed internet connection.

School will provide a SIM Card if you do not have adequate internet access.

In exceptional circumstances, printed materials will be prepared and can be collected from school or delivered if required.

For further information or support with accessing remote education, please contact your child's class teacher or the school office.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- Live teaching (online lessons): Nearly all lessons will include a live introduction from teachers followed by direct teaching.
- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers): For some lessons, your child will be required to view/download a pre-recorded video.
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences: Your child will continue to use the range of online tools that they are familiar with and use in school, such as Times Tables RockStars and Purple Mash.
- Long-term project work and/or internet research activities (although we do not place an over-reliance on these approaches as per the schools full opening guidance, schools full opening guidance).

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Please expect that your child will be completing a usual day of learning from 8:45am to 3:15pm although gaps have been built in to your child's day deliberately. This is to enable children to conduct activities and tasks off screen.

Parents and children will be asked to sign a remote learning contract that clearly sets out expectations of school, children and parents/carers on the first day of any remote learning period.

We expect that children will:

1. Be appropriately clothed - not in nightwear etc.
2. Be in a communal area of the house, e.g. lounge, dining room, kitchen.
3. Have appropriate equipment required.
4. Join 1 minute before the start time - the Teacher will admit the student as soon as they are ready.
5. Not take any photographs of other children on the screen during the live session.

We expect that Parent(s)/Carer(s) will:

1. Receive a letter/email asking for their consent to allow their child/ren to take part in the on-line group session.
2. Be asked to read a copy of Our lady of Lourdes safeguarding policy, this can be found at; <https://www.ololcatholicmat.co.uk/documents/policies/>. Each school has their own Safeguarding policy which can be found on their individual websites. There is an 'Addendum' to the Safeguarding policy in place for the current school closure and this can also be found on the above website.
3. Contact the Head Teacher and schools senior Designated Safeguarding Lead (DSL) within 28 days of the lesson taking place if they have any concerns about the lesson or M. Dales (Trust Safeguarding Lead) m.dales@ololcatholicmat.co.uk
4. Ensure that they are present during any on-line remote session for all Primary age pupils.
5. Ensure that consent has been given in writing where no parent(s)/carer(s) will be present for on-line remote group sessions; this is for any pupils under the age of 18 and who attend Secondary school.
6. Be responsible for the behaviour of their child during the on-line remote session.
7. Not make any negative comments on group 'chats' or other social media platforms. Any concerns should be raised separately with their child's headteacher.
8. Not take photographs of other children on the screen during the live session.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Before each Live Lesson, staff will complete a Register to check attendance. Where a child does not attend a live lesson, teachers will inform the Senior Leadership Team. School will then contact parents to clarify why the child was absent from the lesson and, if necessary, provide help and support. If multiple Live Lessons are missed, school will contact you to discuss effective ways to ensure your child's education is not interrupted.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Where feedback is not given orally, it will usually be in the form of a written comment. For some pieces of work, a marked score/quiz will provide enough feedback to enable teachers to assess your child's achievement in the given task.

Where necessary, more detailed feedback may be issued to help a child or group of children understand a misconception in a virtual, live meeting.

For all pieces of work that are submitted, feedback will be provided.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with Special Educational Needs and Disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Teachers may differentiate tasks;
- Additional support, examples and checklists may be issued;
- 1:1 or a small group approaches may be provided.

Please contact Mrs Phillips, our SENCo at school, if you would like to discuss the needs of your child and their access to remote learning.

Safeguarding during Remote Learning

Pupils, parents, carers and teachers are reminded that the school's Child Protection and Safeguarding Policy still applies during any period of school closure. To supplement this, a Safeguarding Policy Addendum has been formulated. A copy of these policies can be found [here](#) on the school's website. Please ensure that any immediate safeguarding concerns are reported to your child's class teacher or Mr. Steele.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

While live remote teaching is not possible while the class teacher is teaching their class, we will use broadly the same approach as outlined above. We will ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects, including providing feedback. Each day, the class teacher and/or TA will meet virtually with the affected child and hold a well-being check, followed by instruction and explanation of the tasks that have been set for the day. The tasks set will mirror the work being covered that day in school as much as is practically possible. Where appropriate, teaching materials and resources will be shared with the child either on Class Dojo or MS Teams assignments. Once the tasks have been completed, these will be submitted to the teacher, either via Class Dojo or MS Teams, and feedback will then be provided. At the next virtual meeting between the teacher and the child, performance in the submitted tasks can be discussed further with next steps clearly identified.